OmniTRACS® Display Unit

The **Message Waiting** lights on the front and top of the keyboard come on when you receive a message and remain lit until all messages are read.

The **No Signal** light comes on when something, such as a building, blocks the satellite signal. If the No Signal light stays on when you're not near an obstruction, call your dispatcher or fleet manager.

The **arrow keys** move the cursor to the left, right, up or down.

The keyboard **beeps** to get your attention, such as when you receive a new message.

The **View Status** key displays the view status screen. "Good" or "Quiet" appears in the status field when the unit is operating properly. If anything else appears, call your dispatcher or fleet manager.

The **Backlight** key illuminates the display.

The **Volume Control** key increases or decreases the beep volume.

The **Contrast** key adjusts the appearance of the display. If the screen is dark or blank, increase or decrease the contrast.

OMNITRACS 9/30/98 10:23:21 CST
DRIVER: UNIDENTIFIED UNREAD MESSAGES: 0
STATUS: GOOD MSGS BEING SENT: 0

Sending Canned (Macro) Messages

Canned messages are the messages most commonly used by your company. Canned messages save you time, save your company money, and update your dispatch system with correct trip information. Your company defines the canned messages, so if you have any questions, contact your fleet manager or dispatcher.

To send a canned message:

1. Press `CREATE MSG` .

2. Press `+` or `-` until you see the canned message you want to use, or type the message number from your company's list of canned messages.

3. Press `Enter` .

4. Fill in all the requested fields. Press `Enter` to move from field to field so you don't skip any information.

5. When you're finished, press `SEND` .

6. Press `Y` to send or `N` to return to the message.

Sending Free-form Messages

Use a free-form message only if there is no canned message for the information you need to send. Free-form messages don't automatically update your dispatch computer with trip information and cost your company more to use.

To send a free-form message:

1. Press `CREATE MSG` .

2. Press `Enter` .

3. Type the message.

4. When you're finished, press `SEND` .

5. Press `Y` to send or `N` to return to the message.

Reading Messages

The Message Waiting lights come on and the keyboard beeps when you receive a new message. The Message Waiting lights turn off once the message is read.

For important messages, the Message Waiting lights blink and the keyboard beeps three times, indicating a more urgent message requiring your attention.

To read a message:

1. Press `READ NEXT` .

To reply to a message:

1. After reading the message, press `REPLY` .

2. Press `Enter` .

3. Type the canned or free-form message.

4. When you're finished, press `SEND` .

5. Press `Y` to send or `N` to return to the message.